

Note: Applications may not be accepted later than 4 days prior to meeting date:

Alisanos Community Association
Architectural Review Committee Submittal Form

Deliver to: Cornerstone Properties, Inc. Voice: (602) 433-0331 Email: Cornerstone@cpihoa.com
4523 E. Broadway Rd. Fax (602) 244-9214
Phoenix, AZ 85040

Owner Information:

Name: _____ Lot Number: _____
Mail Address: _____ Lot Address: _____
City: _____ State: _____ Zip: _____
Phone (H): _____ Phone (O): _____ Cell: _____
Email: _____

Contractor Information:(if Known)

Name: _____ Phone: _____
Address: _____ Email: _____
City: _____ State: _____ Zip: _____

Existing Home is:

Stone Façade: Brick Façade: Stucco Façade:

Description of Application:

Please provide information below as it pertains to your request for approval only.

Repaint Home: Please list proposed paint colors in spaces below:

Main Base Stucco: _____	Same as Existing Color: <input type="checkbox"/>
Accent Stucco Color: _____	Same as Existing Color: <input type="checkbox"/>
Pop out Stucco Color: _____	Same as Existing Color: <input type="checkbox"/>
Fascia Color: _____	Same as Existing Color: <input type="checkbox"/>
Garage Door Color: _____	Same as Existing Color: <input type="checkbox"/>
Front Door Color: _____	Same as Existing Color: <input type="checkbox"/>
Landscape Wall Color: _____	
Stucco Block Wall : <u>Frazee Paint – WalnutWash #8733M</u>	To Match Community Walls

Comments:

Please attach paint color chips or samples from paint manufacturer to this application. Review existing colors and the new color palette at Alisanos.net. When submitting new paint colors, the homeowner must apply the selected colors in a vertical mock up, minimum 30" wide, to the side of the garage or entry (so as not to be directly visible from the street), in order that both the homeowner and Architectural Review Committee can view the sample installation and its relationship with the roof colors, brick colors, stone colors and colors of the adjacent homes.

Home Addition, Alteration or Addition of Detached Structure:

Front Yard Setback: _____ Side Yard Setback: _____ Rear Yard Setback: _____
Area Being Added: _____ Enclosing Existing Patio: Adding New Area Under Roof:
Solar Panels: Ramada: Storage Shed: Play Structure: Awnings:
Pool Accessory: Addition of Window or Door: Preliminary Review: Final Review:

Please provide Site Plan, Floor Plans and elevations of new addition with the existing home represented. Include proposed materials and colors along with sample photos or other material you believe would be helpful in the review. The drawings and details should indicate how the structure compliments the architecture of the home and complies with requirements of the CC&R's.

Change in Front Yard Landscaping:

Change to Synthetic Grass: Specify Type and Installer: _____

No change in configuration: Revised Plan Attached:

Please provide a 1 foot square sample of the synthetic grass being requested and two locations in the vicinity of Alisanos where the product has been installed for at least one year or more for the committee to view and see the quality and durability of the product unless the product has already been approved for Alisanos. For changes to front yard landscape, please provide a landscape site plan drawn to scale showing location type and size of all plantings and material for all hardscape. Decomposed granite to be specified on all areas not to receive turf as desert Gold ½" to 1" screened.

Addition of Permanent Basketball Standard in Rear Yard:

Rear Yard Setback: _____ Side yard Setback (R): _____ Side Yard Setback (L): _____

Setback from Front Fence line: _____ Backboard will be Clear with no large visible logo:

Height at top of Structure: _____ Exposed structure will be painted _____:

Describe Proposed Screening: _____

Please include dimensioned site plan showing location of proposed net, backboard and post, along with adjacent fences, and outline of home.

Other:

Please list attachments, if any here.

I/We certify the following:

The subject of this application was completed prior to requesting approval: Yes: No:

1. I/We are the legal owner(s) of the above described property.
2. The work, if approved, will be done promptly and properly by appropriately licensed contractors if necessary.
3. I/We accept and acknowledge that the responsibility for maintaining, up keeping, etc. of the improvement/change shall solely be mine (ours), successors, assigns and subsequent property owners.
4. All work and the consequences thereof are solely at our risk and expense. We understand and hold the Alisanos Board of Directors and Architectural Committee harmless on account of any consequences resulting from this approval, if granted.
5. Certain changes may affect the site plan, final survey or Certificate of Occupancy at my (our) unit and the Consequences thereof are solely at my (our) risk.
6. No representation by the Board, either expressed or implied, is assumed hereby.
7. The attached plan is in compliance with the Architectural Guidelines & CC&R's.
8. I/We have delivered a completed copy of this form to all neighbors adjacent and in plain sight of my/our lot.
9. Additional documentation such as blueprints may be required by the committee. Approval by the committee means that your proposed change fits the aesthetics of the community. It does not mean that the community certifies structural integrity. You may need a building permit and inspection for certain changes to your home.
10. I understand the Architectural Committee has 45 days to review and that no verbal approvals and/or disapprovals will be given by the management company and that the Committee's decision will be mailed to me.

The Owner agrees that the requested work shall be completed in _____ Weeks.

Signature of Owner

Date

Signature of Owner

Date

AAC Submittal Requirements

In order for the Alisanos Architectural Review Committee (ARC) to properly review an architectural submittal it must first contain the information needed for a proper review. The ARC has developed this document to help home owners prepare the proper information. The list below is not intended to be a full and comprehensive list but only a guide to help both the home owner and the committee. Each project is different and may require more or less information to be submitted. Please remember that the committee has 45 days to review your submittal and as such only meets once a month or so to perform reviews.

Change in Paint Color

- When submitting paint colors other than the existing approved colors, the homeowner must apply the selected colors in a vertical mock up, minimum 30" wide, to an inside front corner of the exterior of the home, in order that both the homeowner and ARC can view the sample installation and its relationship with the roof colors, brick colors and stone colors. A color schedule and paint samples indicating the proposed paint colors must also be submitted with the application for the ARC's review and the association's records.
- If the changes to the home colors are more significant or do not follow the original paint schedule, it may be necessary for the home owner to provide more detail or a colored elevation or colored photo of the home.
- The committee suggests that the home owner obtain approval for colors prior to hiring a painting contractor to avoid the pressure the contractor will place on the home owner to get started prior to the 45 day review being complete.
- Please review the article entitled, "Before you Paint your House", at www.alisanos.net.

Changes in Landscape and/or Hardscape

- When submitting an application to alter the landscape in the front yard of the home, the home owner shall submit a site plan of the front yard indicating:
 - Existing trees plants and shrub locations and type.
 - Proposed additional landscape being added including size, type and number.
 - Location, type and size of proposed plants and shrubs being removed.
 - Outline the location of the front and corners of the home.
 - Outline the location of the driveway, walkways and fences.
- Plans shall be of sufficient scale and detail for the committee to understand the intention of the planting changes being proposed.

Additions and Extensions

Any extension, alteration or addition which is visible from community Common Area or from an adjacent property must be submitted for review by the ARC. In order for the ARC to properly review an addition or extension to an existing home, the committee believes it is advisable for the home owner to first submit conceptual drawings for review. In this way the committee may give the home owner some direction and preliminary approvals before a lot of time and money has been spent preparing the final drawings needed for a full review and building permit. For this reason we have divided this section into two separate submittal packages. Your Contractor, Draftsperson or Architect will be able to help in preparing these drawings for your review as well as ours as part of the normal course of a design such as this.

- Conceptual Design Application
 - Elevations accurately depicting the existing and proposed structures. Materials and design intentions should be noted on the elevations of how it will blend with the existing structure.
 - Site plan with the existing and proposed addition with dimensions of the structures and distances to adjacent property lines.

The final design package is the actual construction plans and will need to be prepared for City permit review as well as ARC review. Both reviews may take place simultaneously. The City will have more requirements for the drawings and information on requirements for the permit is available at tempe.gov.

- Final design package
 - Elevations accurately depicting the existing and proposed structures. Materials and detail references should be included on these drawings.
 - Site plan with the existing and proposed addition with dimensions of the structures and distances to adjacent property lines.
 - Floor plan with dimensions and detail references.
 - Wall section showing details of the window openings, eaves and roof structure and how they will blend with the existing structure.

Example of how paint mock up should be painted on your home for Architectural Approval.

